

**Minutes of the February 11, 2006
Meeting of the Board of Directors of
Camp Ridgecrest Alumni & Friends, Inc.**

Attendees:

Scott Luna	Mike Giusti
Jackson Norton	Alan Sanders
Frank Johnson	Robert Suggs
Adam Hewitt	Adam Underwood
Jacob Driggers	Jackson Norton
Ben Talbert	Rick Johnson
Rick Jones	Jim Berry
Martha Jo Berry	Hal Hill
Hewlett Sullivan	Jason Hall

This meeting was called to order at 1:02 pm EST by Jacob Driggers, Treasurer.

Opening Prayer – *Frank Johnson*

Roll Call – *Jackson Norton @ 1:04 pm EST*

Jackson Norton makes note of the fact that only one officer (Jacob Driggers, is in attendance due to the weather. Jackson references bylaws Article VI, Section 4, *Quorum* due to number of board members not in attendance.

Minutes read by Jackson Norton and submitted for approval

*Motion to approve by Jackson Norton,
Seconded by Jacob Driggers.
Unanimously Approved.*

Aside – Introduction of Rick Johnson and his intent to begin an Alumni & Friends, Inc. for his camp, Camp WinShape.

Treasurer's Report – Presentation of Alumni Association's financial statement. Statement prepared by Jackson Norton. No debt on books, largest assets consist of cash and bonds. Current Market Value of bonds is ~\$231K. Cost for bonds was ~\$220K. Total contributions for 2005 - \$84,671. Net Income - \$68K.

Committee Reports:

Fundraising Committee Report:

Presented by Adam Hewitt: Proposes dissolution of committee now that funds are no longer actively being solicited. Jacob Driggers suggests waiting to dissolve this committee until the next board meeting.

- Billy Jones is continuing to call on his list to give folks one last chance to contribute to the chapel.
- 3,000 postcards were mailed late last Fall to try and reconnect with people the CRA&F's had lost touch with. This was a moderate success.

Chapel Committee Report:

Presented by Alan Sanders: Chapel Committee met in October and again the morning of Saturday, February 11th, 2006. Due to moderate fundraising success the committee is going to have to scale back significantly from a budget of a $\frac{3}{4}$ of a million dollars to more like $\frac{1}{4}$ of a million dollars.

Jacob Driggers: Bonds are laddered so that the last will mature in 2008. Three of these will mature past September, 2007. We are considering cashing out all of the bonds in September of 2007 to make a lump sum payment to LifeWay. We would prefer, however, not to cash in the CD we have that doesn't mature until 2008 because there is a penalty associated. Jeff Davis our financial advisor and will work with us on this. All of our bonds are highly rated, low yield bonds with low risk of default.

Alan Sanders: Budget for the building chapel building itself is ~\$250K.
Seating Capacity: Seating capacity should accommodate 300 people.
Flexible/movable seating is preferred.

Configuration: A fan shaped auditorium is preferred. This is not to imply a fan shaped building, just a fan shaped meeting area.

Windows: Large standard size windows in the design.

Interior: The inside of the exterior wall should be suitable aesthetically as an interior if possible.

Basement: A concrete basement is required. A basement is preferred if not cost prohibitive. Most likely would not be finished in the first phase.

Theatrics: The chapel should be wired for a sound system. An electrical system should be sufficient to handle an elaborate sound and lighting system. Please take into consideration that a projection system would be added later. Ideally the chapel would have the ability to be blacked out.

Prayer Room: Looking for creative resourceful ideas welcome.

Pastor's Study: A small pastor's study is needed.

Restrooms: Most likely located in basement, minimum size as required by code.

Steeple: A steeple is required to be included in the design.

Site Work: Chapel is to be constructed on a wooded slope. Location has been determined. Water and electric are within 100 yards of proposed location. (Look for the bonsai tree, near old Indian Lore).

Hall Hill: Marty Quinn will begin as a *project manager* on the chapel project. Marty is currently an employee at the conference center, but will join Ridgecrest Summer Camps as a full time staff member on March 1st. So as a result, the alumni board will not have to pay Marty.

Alan Sanders: Contractual relationships will be between LifeWay and the contractors in place. A&F will pay LifeWay in installments. Start date is going to be August, 2006.

Hal Hill: In October, Craig Orange had volunteered to help design the plans for the Chapel for approval by Buncombe County. Because of some unforeseen difficulties, he is no longer able to do that. So the design/build will be put up for bid. We currently have one construction company in the area that has presented a VERY preliminary idea of what they can do. If anyone has suggestions as to other design/build firms who might be interested in receiving the RFP, please offer them up.

Special Events Report:

Presented by Frank Johnson: New Year's Cruise planned for 2007. Five cabins booked already, requires three more to get a group rate. Price is ~\$600 per person.

Groundbreaking ceremony plans are under way. To be discussed further in new business. As a point of clarification, 2008 will be our 80th summer.

Webmaster Report:

Presented by Robert Suggs: Past year saw an increase in number of online directory submissions. Robert no longer has time to fulfill this role and would like to discuss options during new business. Presented new (free) software that will allow viewers to zoom in on the long session pictures

Camp Business Report:

Submitted by Chris Maslin, presented by Jackson Norton

Enrollment Progress – Well ahead of where we were at this point last year. In fact, at the end of January, we were 300+ “camper weeks” ahead of this time last year. This is extremely good news considering last year was our second best year ever.

Construction Landscaping – The Arapaho bathhouse is currently under construction. The lot has been graded and footers are being poured. The floor plan will be almost identical to the current Apache Egypt without the retaining wall. We completed construction of a new “equipment room” this summer and made way for a tool room in the old facility. This has more than doubled the storage area. The barn and flagpole area have been graded for better drainage; hemlocks at the gate were cut and replaced with crepe myrtles. Many additional projects are planned for the spring. Marty Quinn will coordinate a lot of efforts going forward.

Next Large Construction Project: As mentioned at the summer meeting, camp is trying to move forward to build a pavilion (similar) to the roofed portion of the Crestridge Pavilion) in the wooded area above where the old “H” dock used to be. This would be used for many camp activities and will dramatically help on rainy days. About half of these funds have been donated through the Alumni Association. Camp will make up the difference and we plan to begin construction in the Fall of 2006. Donations for the pavilion were given by the Davis family in honor of Harry Lee Davis, Sr.

New Programs this summer: Camp is adding a 1-week *starter camp* from 7/30 – 8/4/06 for new campers (Apache and Shawnee). A few alumni will be assisting during this week as counselors.

SALT (service and leadership training program): This program is designed to develop leadership, service, discipleship and fellowship for those transitioning from camper to staffer (and those new to camp) who are 17 years old.

Glorietta Wilderness Adventure: 2-week program based out west encompassing backpacking and discipleship. This will be co-ed and limited to 20 campers. Information on all of these programs can be found on camp’s website. Robert Hardy is assisting on this project. July 8 – July 21 are the proposed dates.

Work Projects: We will have a total of four (4) volunteer groups (including the spring alumni weekend) in camp this spring to help with various projects.

*2:40pm - Jacob Driggers makes a motion to break for 5-10 minutes.
Seconded by Jason Hall.
Unanimously Approved.*

Reconvene – 2:49pm

Special Report – Rick Johnson

Camp Winshape – 20 year reunion last summer. Reiterates his earlier comment regarding the desire to establish an Alumni Association. The primary objective of the Association is going to be to fund scholarships.

Old Business

*Motion by Adam Underwood to remove tabled motion of “Lifetime Membership.”
Seconded by Jacob Driggers.*

Unanimously Approved.

Jackson Norton: While “lifetime membership” would be a position of honor, it may not necessarily be warranted at this point.

Frank Johnson: This issue was originally proposed with people like Dick Burts in mind.

Scott Luna: Same scenario with Hewlett Sullivan.

Jackson Norton: Well as ex-officio members, they would not have voting rights and this would not require amendments to the bylaws.

Ben Talbert moves to table the topic of Lifetime Membership.

Seconded by Mike Giusti.

Unanimously Approved.

Cabin Rebuilds:

Presented by Hal Hill: We talked last time about board members approaching their churches regarding volunteers who might be interested in helping to rebuild cabins. Without this help, the cabins would cost ~\$24K to rebuild (which includes materials and labor). Ideally, board members would ask local churches to provide either the labor, funding for the materials, or both. Camp Ridgecrest’s maintenance coordinator would supervise the building, and room and board would be provided to the volunteer group. In order to preserve the tradition of writing on cabin walls, a “mural wall” of sorts, consisting of signatures and photographs would be incorporated to the design/build. *Hal presents powerpoint presentation* to show to church groups.

Material costs: ~\$12-14K. Project completion would have to take place during August-May. Upon completion, a plaque would be placed on cabin acknowledging volunteer groups contribution. Camp will order materials, meals and lodging provided, project oversight will be provided. Jackson Norton will email this powerpoint presentation.

Jim Berry: The powerpoint presentation could benefit from photos or verbage regarding the age and disrepair of some of the cabins.

Adam Underwood: Might also be a good idea to make mention in the presentation of how long it will take the group to put one of these cabins up from start to finish.

Jason Hall: Hal, is it still an option to try and “winterize” any of these cabins?

Hal Hill: Basically, it is an option still, but would be difficult for a number of reasons. (plumbing, competition with Conference Center).

Adam Underwood: Any groups expressed interest?

Hal Hill: No one has said they are ready to go yet. If LifeWay were to rebuild the cabins, it would probably take 20 years.

New Business:

Website:

Robert Suggs - Recommendation moving forward is to use Nicholai Ronnigen. Nicholai built the official Camp Ridgecrest site and is a Christian. Nicholai made an initial proposal of \$1200-\$2500 to set the Alumni site on the main Ridgecrest Site. Current webmaster stipend is \$500. Nicholai's cost is \$60/hour.

Important Questions:

- When do we update our site? Potentially after every board meeting.
- What is the purpose of our site.
- What are our priorities.

Mike Giusti moves that we hire Nicholai and transfer web responsibilities to him at his current rate, to include an annual not-to-exceed price.

Seconded by Ben Talbert.

Unanimously Approved.

Adam Underwood: I think if we had a web committee that met on the same day as the chapel committee and fundraising committee it would help to establish routine site updates and itemized list for him to work off. Matt Brown to appoint R. Suggs as chair committee.

Adam Underwood moves to form a Website committee to this end.

Seconded by Mike Giusti.

Unanimously Approved.

Bylaws Revisions:

Presented by Jackson Norton – Bylaw revisions were submitted prior to this meeting. Includes dissolution of executive committee.

Jim Berry moves that we table this to give Jackson time to rewrite:

*Seconded by Rick Jones
Unanimously Approved.*

Nominations for New Board Members

There are seven board slots coming open this year.

Rick Jones: Recommends that we try to nominate youth to the board.

Mike Giusti: Nominates Phil Brown.

Frank Johnson: Nominates Joey Overby.

Jacob Driggers: Nominates Brian and Steve Nesmith.

Adam Underwood: Nominates Robert Suggs.

Adam Hewitt: Nominates the Barnhardts.

Mike Giusti: Nominates Jacob Driggers.

Jacob Driggers: Nominates Jason Hall.

Adam Hewitt: Nominates Daniel Eils.

Jim Berry: Nominates Kenny Byrd.

Mike Giusti: Nominates Matt Brown.

*Jason Hall moves that we increase the number of board members from 21 to 27.
Motion Withdrawn.*

Authority of Chapel Committee:

Alan Sanders: Suggests that the board give the Chapel Committee the authority to make decisions pertaining to construction moving forward prior to groundbreaking.

Chapel committee currently consists of Jeff Buhler, Ernie Roberts, Jackson Norton, Frank Johnson, Alan Sanders, Ron Springs, Hewlett Sullivan, Len Taylor, Jim Berry, Martha Jo Berry, Phillip Brown, Keith Andrews, Scott Counce, Art Snead, Craig Orange, Paul Grass, Hal Hill and Jacob Driggers.

Ben Talbert moves that the board gives the chairman of the committee the ability to act as the agent for the board as it pertains to activities related to the Chapel.

Seconded by Mike Giusti.

Unanimously Approved.

Fundraising Committee Dissolution:

Rick Jones confirms the idea that we do not dissolve the committee at this time.

Ground Breaking Ceremony:

Presented by Frank Johnson: Site dedication already took place. But the site has changed. Ideas presented pertaining to a single event, or multiple groundbreaking events throughout the summer. Consensus seems to be for a single event at a closing event. Hal Hill mentions that at 8-week closing, it might add to much chaos and that it might be better to have it at 4-week closing (1-B). It is mentioned that this might be a bit anti-climactic due to the fact that there won't be any bulldozers rolling in for a good long while after that. It's proposed by Hal Hill to have groundbreaking ceremony along with the Summer Board Meeting. Along with that, camp will take care of acknowledging chapel activities at closing ceremony. Frank Johnson will spearhead Ground Breaking Ceremony upon Jacob Drigger's suggestion. Scott Luna and Alan Sanders will take care of plaque and bell.

Jackson Norton moved that Summer Alumni Meeting will be July 15th, 2006, 11am.

Seconded by Ben Talbert.

Unanimously Approved.

Scott Luna: Mentions the fact that bonds may be liquidated if necessary to adhere to LifeWay's schedule.

ByLaws Section 5

Jason Hall makes note of the fact that Section 5 allows member attendance via conference call and would like to see us make better use of this ability for those who are simply unable to attend BOD meetings.

Jason Hall moves that the Web Committee researches the resources available to facilitate attendance via telephone or webcast for future meetings.

Seconded by Adam Underwood

Unanimously Approved.

Naming of the Chapel:

Brought up by *Scott Luna*. Suggested by *Jacob Driggers*, that at a minimum, we have a plaque noting that the Alumni Association funded the project.

Spring Work Weekend:

Typically in April or May. *Alan Sanders* suggests that we should have a work weekend every spring and every fall, regardless of how many might be in attendance. Needs to be confirmed by Ron Springs & Chris Maslin.

*Motion made by Jacob Driggers to have Spring Work Weekend May 5-7, 2006.
Seconded by Hewlett Sullivan
Unanimously Approved.*

Meeting convened by *Jacob Driggers* at 5:09 pm EST. Closed in prayer by *Jason Hall*.

Post-Meeting:

The following letter was sent electronically by Jackson Norton on March 3, 2006 to the members of the Board of Directors of Camp Ridgecrest Alumni & Friends, Inc. to receive a quorum for the business transacted on Saturday, February 11, 2006. The correspondence included minutes of the meeting and other reports submitted.

“Dear Camp Ridgecrest Alumni Board Members:

*Attached please find the minutes of the Board of Director’s Meeting from Saturday, February 11th, 2006. Due to weather there were not enough Board Members present to have a quorum. Article 5, Section 7 of our Bylaws provides: “Action taken by a majority of the Board Members without a meeting is nevertheless Board action if written consent to the action in question is signed by a majority of Board Members and filed with the minutes of the Board, whether done before of after the action is taken.” **Therefore, for those Board of Directors who were not in attendance please review the minutes carefully and let me know, via e-mail or other means of written communication, whether you agree with the motions made in the meeting in whole or part.***

Also attached are several reports and other items that were presented in the meeting. Our next meeting is scheduled for July 15th, 2006 at 11 am.

Sincerely,

*Jackson Norton
(706)-781-5885”*

Written approval of motions was received by:

Dan Haughton 3/2/2006

Matt Brown 3/6/2006 (*quorum reached*)

Matt Fowler 3/6/2006

Dick Burts, Jr. 3/24/2006